



IDIA COLLEGE
OF HEALTH & DEVELOPMENT STUDIES

Passport size
Photograph

APPLICATION FORM FOR ADMISSION TO DIGITAL SKILLS & EMERGING TECHNOLOGIES SHORT COURSES

This form should be filled in block capitals. Ensure you have fully read the relevant prospectus for the course applied for before filling in this form.

1. PERSONAL DETAILS

FULL NAME (As per National ID / Passport):

GENDER:

☐

Male

☐

Female

☐

Other

National ID / Passport No / Birth Cert No:

Primary Phone Number:

Email Address:

Permanent Home Address:

2. COURSE SELECTION & PREFERENCES

Please select your preferred short course program (Tick only one):

<u>COURSE</u>	<u>COURSE FEE</u>
☐ Basic Computer Packages	Ksh 10,000
☐ Advanced Data Analysis	Ksh 15,000
☐ Cybersecurity and Data Protection	Ksh 15,000
☐ Introduction to Programming	Ksh 15,000
☐ Web Design	Ksh 15,000
☐ Artificial Intelligence for Everyday Use	Ksh 15,000
☐ Graphic Design Essentials	Ksh 15,000

Preferred Learning Format: ☐ In-Person ☐ Online ☐ Hybrid
Preferred Mode of Study:

- | | |
|---|-----|
| 1. Full-Time (1-3 Months) | [] |
| 2. Part-Time (1-3 Months) | [] |
| 3. Weekday Classes | [] |
| 4. Weekend Classes | [] |
| 5. Executive Training (5 Days Intensive) *Applicable to Cybersecurity | [] |

3. ACADEMIC BACKGROUND & REQUIREMENTS

Highest Qualification Attained:	KCSE / High School Certificate:	[]
	Certificate:	[]
	Diploma:	[]
	Degree:	[]
	Post-Graduate	[]
Prior Computer Experience?	None (Beginner level)	[]
	Basic Operational Knowledge	[]
	Intermediate Knowledge	[]
	Advanced Knowledge	[]

ATTACHMENTS:

Please ensure that you have attached certified copies of the following:

1. Three Passport size Photographs
2. Certified Copies of Academic Certificates.
3. Photocopy of ID/ or Passport.
4. Proof of payment of admission/ application fees.

TERMS AND CONDITIONS:

1. An application Fee: **KES 1,000** for short courses. The fee is non-refundable and it is buyable upon submission of Application Form.
2. **Course Fee Payment & Enrollment:** Course fees must be paid in full prior to the commencement of training, and enrollment is strictly contingent upon the full settlement of these prescribed fees. Consequently, an applicant will only be officially admitted to the program and permitted to join or attend class sessions once the entire payment has been verified and confirmed by the administration.
3. Fee once paid is neither refundable nor transferable under any circumstances.

5. APPLICANT DECLARATION & SIGN-OFF

I certify that the information provided in this form is accurate to the best of my knowledge. I understand that admission is subject to payment verification and compliance with IDIA College administrative policies.

Applicant Signature:

Date of Application:
____ / ____ / ____

6. OFFICIAL USE ONLY

Received by (Staff Name)

Signature

Application Status

Approved: []

Pending: []

Rejected: []

OFFICIAL PAYMENT DETAILS

All payments should be channeled to the Bank Account as indicated below:

MOBILE MONEY PAYMENT (M-PESA)

Pay bill

Business number: **400200**

Account number: **01129256704900**

BANK PAYMENT

Bank: **Co-operative Bank of Kenya**

Branch: **Ongata Rongai**

Branch Code: 110389

Account Name: **INTERNATIONAL DEVELOPMENT INSTITUTE-AFRICA**

Currency: KSH

Account Number: **01129256704900**,

Swift Code: KCOOKENA

P.O. Box 4055-00506, Nairobi, Kenya.
Taifa Court, House TC-12, Nkoroi North Road, Off Magadi Road, Ongata Rongai
Email: admin@idiacollege.ac.ke | Cell phone: +254705985418
Website: <https://idiacollege.ac.ke/>